

CITY MANAGER
JASON PATRICK
CITY SECRETARY
JANA ECHARTEA
CITY CLERK
KAYLA CARGILE
COURT CLERK
CHRISSA BYRD

CITY OF HUBBARD
REGULAR CITY COUNCIL MEETING
HUBBARD CITY HALL, CHAMBER ROOM
118 N MAGNOLIA AVE, HUBBARD, TEXAS

MAYOR
MARY ALDERMAN
MAYOR PRO-TEM
KENNETH BALDWIN
ALDERMAN
EVLYN HAWTHORNE
AUDREY JOHNSON
LYNN HAMMER

MINUTES OF MEETING
NOVEMBER 12, 2019

I. Call to Order, Proof of Posting, Proof of Notification

Mayor, Mary Alderman called the Regular Meeting to order and announced a quorum was present; followed by the Pledge of Allegiance. All council members were present

II. Public Comments: Persons may address the City Council on any issues during this time. (limited to 3 minutes per speaker)

No comments from the public.

III. Action Items

A. Negotiations with Citizens State Bank on vacant building located at 107 NE 3rd Street.

Lynn Hammer made the motion approving the City Manager to discuss negotiations with owners of Citizens State Bank regarding lease/purchase options for city hall, seconded by Kenneth Baldwin. The vote was 4 to 0. Motion carried.

B. Award of contract for construction of 2015 CDBG-DR No. 18-393-00-B102, NE 7th Street Improvements, subject to concurrence with the General Land Office and contingent upon completion of land acquisition.

Danny Hays, KSA Engineer stated since only 1 bid was received and the General Land Office does not consider it a competitive bid; he recommended rejecting the one bid. Lynn Hammer made the motion to reject bid and re-advertise; seconded by Audrey Johnson. The vote was 4 to 0. Motion carried.

C. Change Order No. 1 of contract for construction of 2015 CDBG-DR No. 18-393-00-B102, NE 7th Street Improvements, subject to concurrence with the General Land Office and contingent upon completion of land acquisition.

Council took no action on this item due to rejection of bid.

D. Award of contract in the amount of \$164,922.00 for construction of TxCDBG Contract No. 7217209 – Wastewater System Improvements and adding Alternate 2 for the WWTP Standby Generator of \$80,805.00, contingent upon the City of Hubbard providing additional funds for project.

Lynn Hammer made the motion to award contract to Whitney Underground Utility for the construction of TXCDBG Contract No. 7217209 - Wastewater System Improvements and

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adding Alternate 2 for the WWTP Standby Generator of \$80,805.00; seconded by Kenneth Baldwin. The vote was 4 to 0. Motion carried.

E. Appointing Board Members to the Hubbard Economic Development Corporation.

Lynn Hammer made the motion to appointment the following individuals to serve on the Hubbard Economic Development Corporation: Glenn Cannon, Eugene Fulton, Kenneth Baldwin, Bobbie Loud, Evlyn Hawthorne, Rick May and Curtis Ellison; seconded by Kenneth Baldwin. The vote was 4 to 0. Motion carried.

F. Funding \$750 for the annual Magnolia & Mistletoe Christmas Celebration.

Audrey Johnson made the motion to approve funding \$750 for the annual Magnolia & Mistletoe Christmas Celebration; seconded by Lynn Hammer. The vote was 4 to 0. Motion carried.

G. Minutes of October 15, 2019.

Kenneth Baldwin made the motion to approve October 15, 2019 minutes, seconded by Lynn Hammer. The vote was 4 to 0. Motion carried.

H. October 2019 financials.


Lynn Hammer made the motion to approve the October 2019 financials, seconded by Audrey Johnson. The vote was 4 to 0. Motion carried.

IV. Discussion

- A. Wheatley Recreation Center Activity Report – Audrey Johnson reported dates of Food Giveaway and Community Wide Thanksgiving dinner.
- B. City Manager and Police Chief report – Computers are outdated and city manager approved a monthly lease agreement with Extraco Technology. The agreement is to replace outdated equipment every 2 years for a flat rate each month. The old computers will be donated to the school. New police cars are in full operation and gas mileage will be recorded. Phase II – environmental test indicated land is useable for construction of home sites except for the North East side. Finally, the city has reached an agreement with Raymond Smith regarding the sewer line easement.

V. Adjourn

Audrey Johnson made the motion to adjourn the regular sessions, seconded by Lynn Hammer. The vote was 4 to 0. Motion carried.



Mary Alderman, Mayor

ATTEST:



Diana Echartea, City Secretary